

Meeting of Council

Monday 3 September 2018

Members of Cherwell District Council,

An extraordinary meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Monday 3 September 2018 at 7.00 pm, and you are hereby summoned to attend.



**Yvonne Rees
Chief Executive**

Thursday 23 August 2018

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications

To receive communications from the Chairman and/or the Leader of the Council.

4 Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

5 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

6 Minutes of Council (Pages 1 - 14)

To confirm as a correct record the Minutes of Council held on 16 July 2018.

7 Minutes

- a) Minutes of Executive, Lead Member Decisions and Executive Decisions not included in the 28 day notice

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Lead Member Decisions as set out in the Minute Book (circulated separately) be received and to report that since the last meeting of Council held on 16 July 2018 no decisions have been taken by the Executive which were not included in the 28 day notice.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

8 Questions

- a) Written Questions

To receive any written questions and answers which have been submitted with advance notice in accordance with the Constitution. A written response to the question will be circulated at the meeting.

- b) Questions to the Leader of the Council

The Chairman to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided Members will be entitled to a follow up or supplementary question.

- c) Questions to Committee Chairmen on the Minutes

The Chairman to invite questions to Chairmen of Committees on any matter arising from the minutes of their committee (if any).

9 Motions

To debate any motions which have been submitted with advance notice, in accordance with the constitution.

Council Business Reports

10 Establishment of Joint Committees with Oxfordshire County Council (Pages 15 - 24)

Report of Assistant Director Law and Governance

Purpose of report

To establish a Joint Personnel Committee and Joint Appeals Committee with Oxfordshire County Council.

Recommendations

Council is recommended:

- 1.1 Subject to Oxfordshire County Council resolving similarly, to adopt the terms of reference for the Joint Personnel Committee as set out at Appendix 1.
- 1.2 Subject to Oxfordshire County Council resolving similarly, to adopt the terms of reference for the Joint Appeals Committee as set out at Appendix 2.
- 1.3 To appoint to the Joint Personnel Committee and Joint Appeals Committee as set out in Table 1.

11 Constitutional Amendments: Amendments to Personnel Related Committees (Pages 25 - 38)

Report of Assistant Director: Law and Governance

Purpose of report

To amend the terms of reference of the Personnel Committee, Appeals Panel and to re-establish a CDC Council and Employee Joint Committee.

Recommendations

Council is recommended:

- 1.1 To agree to adopt the amended terms of reference for the Personnel Committee as set out at Appendix 1.
- 1.2 To agree to adopt the amended terms of reference for the Appeals Panel as set out at Appendix 2.
- 1.3 To agree to re-establish the Council and Employee Joint Committee with the terms of reference as set out at Appendix 3 be adopted.
- 1.4 To authorise the Monitoring Officer to make any consequential amendments to the constitution arising from these recommendations

- 1.5 To note the current membership of the Personnel Committee, and Appeals Panel and agree any amendments to membership as proposed by group leaders.
- 1.6 To note the current membership of the Council and Employee Joint Committee and agree any amendments to membership as proposed by group leaders and that the leaders of the Conservative and Independent Groups be asked to nominate additional representatives to the Council and Employee Joint Committee.

12 **Local Government Ombudsman Annual Report 2017/18** (Pages 39 - 44)

Report of Assistant Director – Law and Governance / Monitoring Officer

Purpose of report

To provide council with the Local Government Ombudsman's annual report on Cherwell District Council for the financial year 2017/18.

Recommendations

The meeting is recommended:

- 1.1 To note the report

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589